

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
ADMINISTRATIVE TECHNOLOGY ADVISORY COMMITTEE (ATAC)
MEETING AGENDA
SEPTEMBER 18, 2014, 10:00 – 10:45 a.m.
VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM**

New and Relevant Issues to be discussed

Colleague

- Changes to Priority Registration for Spring 2015
 - Student who fall into open registration will be prioritized and assigned a date/time the first 2-3 days of open reg; DIT recommends prioritizing by application term (most current first) and then by application date (oldest date first) which in essence provides priority for our newest applicants; this information should be communicated through CCCApply and emails which talk about open reg as well as the web page which reviews the “rules” for priority registration
 - Athletes (matriculated and eligible to participate) – how will these be identified? Where to Place them – same for both colleges - DIT to review
 - First Year Experience (FYE-CC) and Freshman Academy (FA-GC) for a full year; how will these be identified? Where to place them – same for both colleges - DIT to review
 - Middle College – plan for next term ?
- MIS reporting for Summer – 2500 errors – Undecided Major/Program
- Academic Program / Major – DARs, Fin Aid, WebAdvisor

Workday Deployment

- Training Started, Initial Newsletter Email went out
- Communication Plan - Open House – Nov/Dec – Prototypes - College involvement is key

SIRSI – Library system – moving to cloud – Dates of migration – Oct 14-16

Drop for Non Pay – expand notification email group – Distribution Group(s)

DARS - Target for Student access is October 2014 – completed Math Competency

2nd Degree, working on Catalog Rights, **Academic/Degree Program as information**

Document Imaging – order placed for more licenses

OpenCCCApply

- IS build local Server – Shibboleth – used for management authentication
- Laith Shammass, Victor Devore – access asap
- IS – determine where to store new data elements (Athletics Survey, etc)

eTranscripts

- Contacted Credentials Inc to assess their experience with State eTranscripts project and their ability to provide Student front end, and co-exist with current online transcript request process

Other

Information Items – discussed as requested

Ongoing Projects with Change in Status

Cynosure – Online Advising & Orientation

- need to develop interface to Colleague for Student Success data elements
- Ability to run report of Initial Ed Plan for Student(s)

DARS (Degree Audit Reporting Systems)

- validating enhancements and new coding
- Disclaimer is being reviewed by Student Success Task Force
- IS working including additional Colleague data of: Second Degree, Math Competency, Eligible Catalog Rights Year
- Scheduled consultant 2 day site visit week of Oct 13

Colleague

- Online Transcript requests – ready to “flip” switch to production – vendor needs to load and configure files
- New web UI for power users; additional rollout pending document imaging
- Working on agreement with Ellucian to assist with updating software (releases from April 2013 through August 2014)

Document Imaging

- defined document type CEP (Comprehensive Ed Plan)
- Cuyamaca trained, Grossmont training this week
- IS working to enable cross departmental viewing and storing of CEPs
- Expand usage of Doc Types – A&R, Fin Aid, Health Services

Windows 7/ Windows XP – 90% complete (both colleges) and the number is increasing each day.

CASAS/WIA – Continuing Ed / Grant project - Implemented

Website Project

- Sites copied to Vendor (Beacon) – track changes
- Training to start in October
- Communications regarding next steps and training targeted in coming week(s)
- GoLive Dec 18'ish 2014

Ongoing Projects

Colleague

- Hire letters – working on fine tuning how “hours” are calculated; impact on MIS and 320 reporting
- Probation and Dismissal – discussion based on new regulations

Data Warehouse/DSS – working with vendor and Research to migrate to new server and validate data

Financial Aid checks – IFAS issue with address security levels; temporary workaround identified

Wireless – Prop V Project; goal is for 100% coverage and include planning for BYOD; engaged HP for discussion on entire infrastructure (coverage and capacity will be included) – On Site this week, wireless assessment to be scheduled

HelpDesk Software – establish criteria, assess products

Meetings for 2014

- Consensus to schedule ATAC and ITAC as contiguous meetings; third Thursday of each month; ATAC starting at 10:00 and ITAC beginning at 11:00
- Fall dates will be 10/16, 11/20 and 12/18